



Cornerstone Classical Academy
December 2, 2021, 4:00pm
Audit and Financial Oversight Committee
Meeting Minutes
Hybrid Meeting held at 2360 St. Johns Bluff Road, Jacksonville, FL 32246
AND
Virtual Location: [Click here to join Microsoft Teams Meeting](#)
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Call to Order: Hybrid meeting (physical + virtual) called to order at 4:05pm.

	Present	Absent	Late
Mr. Chris Engl, Treasurer	Virtual		
Mrs. Sally Lutz, Director	In-Person		
Mrs. Lauren Wilder	Virtual		
Mrs. Pam Pepper	Virtual		

Roll Call: A quorum was established. Guests included Edi Wohlgemuth, Executive Director, Dawn Oehmann, Principal. Kelly Goddin from SFS was unable to attend this meeting.

Mission Statement, read by Mrs. Pepper: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve agenda by Sally, seconded by Lauren. Motion was unanimously approved.

Public Comments: None

Presentations: None

Meeting Minutes: Motion to approve minutes from September 2021 regular Audit + Financial Oversight meeting by Lauren, seconded by Sally. Motion approved unanimously.

Motion to approve minutes from October 2021 regular Audit + Financial Oversight meeting by Sally, seconded by Lauren. Sally motioned, seconded by Lauren to remove the word “only” which was twice in one sentence and therefore duplicative. Amended Motion approved unanimously.

Committee Reports: Chris presented a draft of the Treasurer’s report after an informal vote to do an executive summary of the report. Lengthy discussion ensued with input from the Executive Director and the Principal and this took up over an hour of the meeting. Edi mentioned that she plans present repairs for the portable classrooms from Brice.

Under internal control and accountability, Pam noted she and Sally will get together to discuss Policies and Procedures for the school early next year and sit down with Edi to get her input and present back to this committee.

Chris noted that he plans to bring a request before the Board to establish an account which can hold securities, including cryptocurrency and will request this be added to the agenda.

Unfinished Business: None

New Business:

1. **Motion by Sally, seconded by Pam to recommend the Board approve the October 2021 Monthly Financial Report.** No discussion followed. The vote was called and the original motion approved unanimously

Committee Development:

- a. Chris reminded everyone to keep an eye out for possible committee members in future and the intent to recruit more members. Edi mentioned a potential candidate and Sally will reach out to this individual.
- b. Chris reminded the group of committee training opportunities.

Next Committee Meetings & Locations:

Committee discussed meeting dates and Chris prepared the below suggested schedule for 2022.

- € There will be no further committee meetings in 2021
- € Monday, January 24, 2022, hybrid meeting
- € Wednesday, February 16, 2022, hybrid meeting
- € Monday, March 21, 2022, hybrid meeting
- € Wednesday, April 20, 2022, hybrid meeting
- € Monday, May 23, 2022, hybrid meeting
- € Wednesday, Jun 22, 2022, hybrid meeting
- € Monday, July 20, 2022, hybrid meeting
- € Monday, August 22, 2022, hybrid meeting
- € Wednesday, September 21, 2022, hybrid meeting
- € Monday, October 24, 2022, hybrid meeting
- € Monday, November 28, 2022, hybrid meeting
- € No December meeting

Adjournment: Sally motioned to adjourn the meeting, seconded by Lauren. Motion was unanimously approved. Meeting adjourned at 5:36pm.