

**Cornerstone Classical Academy**  
**June 29, 2021, 4PM**  
**Board of Directors Meeting**  
**Agenda**  
**Cornerstone Classical Academy**  
**2360 St. Johns Bluff Road S. Jacksonville, FL 32246**

**Call to Order:** Meeting called to order at 4:10 p.m.

	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Crystal Baker	X		
Mrs. Sally Lutz	X		

**Roll Call:** A quorum was established

**Guests:** Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann

**Reading the Mission Statement, Dir. Baker:** The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

**Agenda:** Motion to approve the agenda by Dir. Baker, seconded by Dir. Lutz. Unanimously approved.

**Public Comment:**

- a) Meredith Holladay, 1507 Holly Oaks Lake Rd W, Jacksonville FL 32225

**Consent Agenda**

- a) May 2021 Financials: Motion to approve the consent agenda by Dir. Baker, seconded by Dir. Engl Unanimously approved.

**Reports of Officers and Standing Committees**

- a) Audit and Financial Oversight Committee
  - 1) Teacher Salary Increase Allocation: Motion to approve an increase of minimum salary for teachers to \$45,150 and increase salaries by 2.25% on those teachers who are already above the cap for the year 2021-2022 by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
  - 2) FEFP: update from Dir. Engl and Mrs. Oehmann

**Treasurer's Report**

**Executive Director's Report:** Discussion of facilities, information technology, training, lunch program,

**New Business**

- a) Bylaws: Discussion of edits to the bylaws
- b) Staggered Terms: Motion to approve these Director terms which will start the beginning of the fiscal year which is July 1, 2021: 1-year terms for Crystal Baker and Lindsay Hoyt; 2-year terms

for Sally Lutz and David Wood; and a 3-year term for Chris Engl; by Dir. Wood, seconded by Dir. Engl. Unanimously approved.

- c) Final As-Built Survey: Motion to grant the ED authority to negotiate an as-built survey not to exceed \$9,000 by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- d) Insurance: Motion to grant the ED authority to negotiate and approve the crime, portable, and educational legal liability insurance policies by Dir Baker, seconded by Dir Lutz. Unanimously approved.
- e) Paychex Service Agreement: motion to approve Paychex service agreement by Dir. Lutz, seconded by Dir. Baker. Unanimously approved.
- f) SFS Contract: motion to approve SFS contract by Dir. Baker, seconded by Dir. Wood. Unanimously approved.
- g) Executive Director PEX Card: motion to approve the ED PEX card for \$1,000 by Dir. Baker, seconded by Dir. Engl. Unanimously approved.

**Adjourn:** Motion to adjourn by Dir. Baker, seconded by Dir. Wood. Unanimously approved.

**Board Meeting adjourned at 6:15 p.m.**

Minutes approved by the Board of Directors on July 27, 2021.

A handwritten signature in black ink that reads "D Wood III". The signature is written in a cursive, flowing style with a large initial "D" and a stylized "W".

By: Mr. David Wood, CCA Board Secretary