

Cornerstone Classical Academy
April 27, 2021, 4:00 p.m.
Board of Directors Meeting
Minutes
2360 St. Johns Bluff Road S. Jacksonville, FL 32246

Call to Order: Meeting called to order at 4:02 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Crystal Baker	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established

Guests: Mrs. Dawn Oehmann, Mr. David Hoyt, Mr. Brian Hosang

Reading the Mission Statement, Director Lutz: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve the agenda by Dir. Wood, seconded by Dir. Engl. Unanimously approved.

Public Comments: none

Consent Agenda

Meeting Minutes: Feb. 8, 2021 Special Board Meeting; Feb. 23, 2021 Meeting; March 1, 2021 Board Workshop; March 1, 2021 Emergency Board Meeting; March 5, 2021 Special Board Meeting; March 9, 2021 Emergency Board Meeting; April 8, 2021 Special Board Meeting; April 15, 2021 Special Board Meeting; March 2021 Financials; Approval for teachers working out of field or currently uncertified: Scott Norteman in 3rd grade, Sherry Walters in 2nd grade, Lindsay Weyer in 4th grade, and Theresa Kawaley in 4th grade.

Motion to approve the consent agenda by Dir. Baker, seconded by Dir. Wood. Unanimously approved.

Reports of Officers and Standing Committees

- a) Audit and Financial Oversight Committee
 - 1) Auditor Selection – Motion to approve King & Walker as the auditor for 2021-22 as per their proposal by Dir Engl, seconded by Dir. Lutz. Unanimously approved.

Treasurer’s Report

Principal’s Report

Unfinished Business

- a) Cleaning Company – Motion to approve High Tech Cleaning Co. for a one-month contract not to exceed \$7,500 by Dir. Engl, seconded by Dir. Baker. Unanimously approved.

- b) Playground Fundraising Plan – Motion to approve the playground fundraising plan with the understanding that if private donations exceed the previously approved \$60,000 budget, all funds raised under this plan will be used to augment that budget by Dir. Baker, seconded by Dir. Wood. Unanimously approved.
- c) Construction Upgrades – Motion to approve the Handy as They Come contract for header beams not to exceed \$13,000 by Dir. Lutz, seconded by Dir. Baker. Unanimously approved.

New Business

- a) Minutes – Motion to approve minutes for February 10, 2021 Board Workshop and March 30, 2021 Board Meeting with edits discussed by Dir. Engl, seconded by Dir. Baker. Unanimously approved.
- b) Contractor Installation and License Agreement – Motion to approve the Contractor Installation and License Agreement as the standard template for such purposes by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
- c) Post-Issuance Tax Compliance Policy – Motion to approve Integrity Public Financing Consulting to complete a rebate report for year one as listed in option 2 of exhibit A of their proposal by Dir Engl, seconded by Dir. Baker. Unanimously approved.
- d) Escrow Agreement for CSP reimbursement – Move to approve the Escrow Agreement and delegate to the Governing Board Treasurer the authority to execute the Agreement with such changes, amendments, modification, omissions and additions thereto as the Governing Board Treasurer deems to be appropriate by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
- e) Mascot – Motion to approve two mascot options – Patriots and Spartans – to be voted on by the student body by Dir. Lutz, second by Dir. Baker. Unanimously approved.
- f) Construction Negotiations – Motion that the Board authorize the President and the Secretary to execute a settlement change order with W&R:
 - 1) Increasing the Guaranteed Maximum Price to \$6,356,568.91 (by \$290,898.91).
 - 2) Releasing the balance of Application for Payment No. 8.
 - 3) Requiring that Contractor provide all labor, materials, and equipment to provide all work in the open Change Order Requests.
 - 4) Requiring that Contractor provide all labor, materials, and equipment to correct punch items on an agreed list
 - 5) Requiring that the Contractor provide all closeout items on an agreed list.
 - 6) Requiring the Contractor to provide proof that the value of work performed for HVAC Work and Portables exceeds \$149,000 and \$25,000 respectively.
 - 7) Releasing the lien recorded by Contractor.
 - 8) Mutual releases by Owner and Contractor (excepting Owner's rights for latent defects, warranty, indemnity, or insurance).Further motion that the Treasurer be authorized to complete final negotiations of the form and content of the Change Order, the punch list, the closeout items, and change order request log, provided that the settlement conforms to the major points discussed, with the assistance of CCA staff, counsel, the Secretary, and the President by Dir. Engl, seconded by Dir. Baker. Unanimously approved.

Adjourn: Motion to adjourn by Dir. Baker, seconded by Dir. Engl. Unanimously approved.

Board Meeting adjourned at 5:22 p.m.

Minutes approved by the Board of Directors on May 25, 2021.



By: Mr. David Wood, CCA Board Secretary