

Cornerstone Classical Academy
May 25, 2021, 5:00 p.m.
Board of Directors Meeting
Minutes
2360 St. Johns Bluff Road S. Jacksonville, FL 32246

Called to order: Meeting called to order at 5:00 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Crystal Baker	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established

Guests: Amber Rodenkirch

Reading the Mission Statement, Dir. Baker: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve the agenda by Dir. Engl, seconded by Dir. Wood. Unanimously approved.

Public Comments: none

Consent Agenda: 4/27/2021 Board Meeting, 4/29/2021 Board Workshop, 5/12/2021 Special Board Meeting, and 5/19/2021 Board Workshop, April 2021 Financials. Motion by Dir. Wood to approve the consent agenda, seconded by Dir. Lutz. Unanimously approved.

Reports of Officers and Standing Committees

- a) Audit and Financial Oversight Committee
 - 1) Separation of Financial Duties Policy – motion to approve the Separation of Financial Duties Policy Update by Dir. Engl, seconded by Dir. Lutz. Unanimously approved. Motion to amend the motion to include edits as discussed by Dir. Wood, seconded by Dir. Baker. Unanimously approved.
 - 2) Budget – Motion to approve the 2021-2022 Budget by Dir. Engl, seconded by Dir. Wood. Unanimously approved.

Treasurer’s Report

Unfinished Business

- a) Cleaning services – Motion to approve the cleaning contract by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
- b) Board Training – Motion to approve option 3 \$8,900 for Brian Carpenter to train the board and administration and coordinate training dates this summer by Dir. Engl, seconded by Dir. Baker. Discussion among the board members. Motion to table the training discussion by Dir. Wood, seconded by Dir. Lutz. Approved 4-1 (Dir. Engl voted no).

New Business

- a) Principal Hire and Contract – Motion to hire Mrs. Dawn Oehmann as principal and extend her the contract provided to the board by Dir. Wood, seconded by Dir. Lutz. Discussion about ample time to review the contract. Motion to table by Dir. Engl, seconded by Dir. Baker. Motion approved 3-2 (Dir. Lutz and Wood voted no)
- c) Grievance Policy – Motion to approve the Grievance Policy by Dir. Engl, seconded by Dir. Wood. Unanimously approved. Motion to amend the motion to include edits discussed by Dir. Baker, seconded by Dir. Wood. Unanimously approved.
- d) Matthews Design Group contract – Motion to approve the MDG contract by Dir. Engl, seconded by Dir. Baker. Discussion of the drainage and street permit issues. Motion to table by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
- e) Final Enrollment Projection – Motion to task the Secretary to send a letter to the District prior to the June 1 deadline to set the final enrollment projection at 688 by Dir. Engl, seconded by Dir. Baker. Unanimously approved.
- f) Playground Project Chairs – Motion to appoint Edie and Richard Arthur as chairs of the playground project by Dir. Baker, seconded by Dir. Lutz. Motion to amend motion to add “through project completion” by Dir. Baker, seconded by Dir. Lutz. Unanimously approved. Motion to table the appointment by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.

Adjourn: Motion to adjourn by Dir. Engl, seconded by Dir. Wood. Unanimously approved.

Board Meeting adjourned at 6:07 p.m.

Minutes approved by the Board of Directors on July 27, 2021.

A handwritten signature in black ink, appearing to read "D Wood". The signature is stylized and cursive.

By: Mr. David Wood, CCA Board Secretary