

Cornerstone Classical Academy
June 28, 2022, 4:00 p.m.
Board of Directors Meeting
Minutes
Cornerstone Classical Academy
2360 St. Johns Bluff Road S. Jacksonville, FL 32246

Call to Order: Meeting called to order at 4:00 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established

Guests: Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann

Reading the Mission Statement, Director Lutz: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve the agenda, Dir. Wood, seconded by Dir. Engl, unanimously approved.

Public Comments

- a) Ms. Meredith Holladay, 1507 Holly Oaks Lake Road West, Jacksonville, Florida 32225.

Consent Agenda: April 26, 2022 Meeting Minutes, May 26, 2022 Special Meeting Minutes, April 2022 Financials, May 2022 Financials. Motion to approve consent agenda by Dir. Wood, seconded by Dir. Lutz, unanimously approved

Audit and Financial Oversight Committee: Financial Board Policies (Series 400); motion to approve series 400 financial board policies to include previously approved charitable donation policy, CE, SL. Discussion of bid requirements and grant requirements. Motion to amend the motion to add "if feasible" to 402.7.9 by Dir. Hoyt, seconded by Dir. Engl. Unanimously approved.

Treasurer's Report

Executive Director's Report

New Business

- a) SFS Contract: motion to approve the 2022-2023 SFS contract by Dir. Engl, seconded by Dir. Lutz. Unanimously approved
- b) Insurance: motion to approve the FIA insurance renewals by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- c) Technology Plan: motion to approve the technology plan by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
- d) Parent Liaison: motion to appoint Amber Rodenkirch as the 2022-2023 Parent Liaison by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
- e) Employee Handbook: Motion to approve the 2022-2023 Employee Handbook and give the Executive Director authority to make updates to the handbook while requiring her to make the

board aware of updates, as necessary by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

- f) 2022-2023 Family and Student Handbook: Motion to approve the 2022-2023 Family and Student Handbook and give the Executive Director authority to make updates to the handbook while requiring her to make the board aware of updates, as necessary by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- g) Board Term Extension: motion to elect Dir. Hoyt to an additional three-year term on the board of directors by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
- h) Officer Nominations and Appointments: motion to approve the 2022-2023 officers Dir. Hoyt to be Chairwoman, Dir. Engl to be Treasurer, and Dir. Wood to be Secretary by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
- i) Executive Director 2021-2022 Evaluation: motion to approve the 21-22 ED evaluation by Dir. Lutz, seconded by Dir. Engl. Unanimously approved.
- j) Executive Director Contract: motion to approve the 22-21 ED contract for Edi Wohlgemuth by Dir. Engl, seconded by Dir. Lutz. Discussion of changes to dates and salary. Unanimously approved.

Adjourn: motion to adjourn by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

Board Meeting adjourned at 4:51 p.m.

Minutes approved by the Board of Directors on August 10, 2022.

A handwritten signature in black ink that reads "D Wood". The signature is stylized with a large, looping initial "D" and a cursive "Wood".

By: Mr. David Wood, CCA Board Secretary