

**Cornerstone Classical Academy**  
**July 27, 2021, 4 p.m.**  
**Board of Directors Meeting**  
**Minutes**  
**Cornerstone Classical Academy**  
**2360 St. Johns Bluff Road S., Jacksonville, FL 32246**

**Call to Order:** Meeting called to order at 4:01 p.m.

	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Sally Lutz	X		

**Roll Call:** A quorum was established

**Guests:** Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann

**Reading the Mission Statement, Dir. Engl:** The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

**Agenda:** Motion to approve the agenda by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

**Public Comments:** none

**Consent Agenda**

June 2021 Financials, Updated Separation of Financial Duties Policy, and the following 2021 meeting minutes: May 25 Board Meeting, June 1 Special Board Meeting, June 14 Board Workshop, June 17 Special Board Meeting, June 29 Board Meeting: Motion to approve the consent agenda by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

**Treasurer's Report:** no Director questions

**Executive Director's Report:** no Director questions

**Unfinished Business**

- a) Bylaws: Motion to approve the bylaws subject to bondholder approval by Dir. Wood, seconded by Dir. Lutz. Unanimously approved
  - 1) Motion to amend the motion to included edits discussed by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
  - 2) Motion to amend the motion to allow Dir. Hoyt to make grammatical corrections by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

**New Business**

- a) 2021-2022 Parent Liaison: Motion to approve Amber Rodenkirch to be the 2021-'22 parent liaison by Dir. Engl, seconded by Dir. Wood. Unanimously approved.

- b) Fundraising software: Motion to approve Give Campus Fundraising Software by Dir. Lutz, seconded by Dir. Engl. Unanimously approved.
- c) Insurance: Motion to approve the general liability insurance policy with Risk Placement Services, Inc. and direct the Executive Director to negotiate and approve the Abuse and Molestation insurance policy by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
- d) Lunch Vendor: Motion to approve the Schoolhouse Fare contract by Dir. Lutz, seconded by Dir. Engl. Unanimously approved.
  - 1) Motion to amend the motion to direct the Executive Director to negotiate contract language by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- e) Immunization Policy: Motion to approve the immunization policy by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- f) Involuntary Evaluations Policy: Motion to approve the involuntary evaluations policy by Dir. Engl, seconded by Dir. Wood. Unanimously approved.
- g) 2021-2022 Employee Handbook: Motion to approve the 2021-'22 employee handbook by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
  - 1) Motion to amend the motion to direct the Executive Director to make grammatical corrections by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
  - 2) Motion to amend the motion to direct the Principal to update the handbook as discussed by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
- h) 2021-2022 Student Handbook: Motion to approve the 2021-'22 student handbook by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
  - 1) Motion to amend the motion to direct the Principal to update the handbook as discussed by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.

**Adjourn:** Motion to adjourn by Dir. Wood, seconded by Dir. Engl. Unanimously approved.

**Board Meeting adjourned at 5:20 p.m.**

Minutes approved by the Board of Directors on September 28, 2021.



By: Mr. David Wood, CCA Board Secretary