



**Cornerstone Classical Academy**  
**June 22, 2022, 4:00pm**  
**Audit and Financial Oversight Committee**  
**Meeting Minutes**  
**Hybrid Meeting held at 2360 St. Johns Bluff Road, Jacksonville, FL 32246**  
**AND**  
**Virtual Location: [Click here to join Microsoft Teams Meeting](#)**  
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**Call to Order:** Hybrid meeting (physical + virtual) called to order at 4:06pm.

	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Mr. Chris Engl, Treasurer	<b>Virtual</b>		
Mrs. Sally Lutz, Director	<b>In-Person</b>		
Mrs. Lauren Wilder	<b>Virtual</b>		
Mrs. Pam Pepper	<b>In-Person</b>		

**Roll Call:** A quorum was established.

Guests included Edi Wohlgemuth (Executive Director), Dawn Oehmann (Principal), Kelly Goddin (Senior Accountant from SFS), and Dawn Kell.

**Mission Statement, read by Pam Pepper:** The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

**Agenda:** Motion to approve agenda by Pam, seconded by Sally. Motion was unanimously approved.

**Public Comments:** None

**Presentations:** Financial Report by Executive Director Wohlgemuth. Edi went through the recent report.

**Meeting Minutes:** Motion to approve minutes from May 23, 2022 regular Audit + Financial Oversight meeting by Lauren, seconded by Sally. Motion approved unanimously.

### **Committee Reports:**

#### **Unfinished Business:**

**Motion made by Chris, seconded by Lauren to take from the table the Series 400 draft.**

Motion approved unanimously. Discussion ensued. Various items were amended vs the draft and updated in the latest version.

**Motion made by Chris and seconded by Lauren to accept the proposed changes to Series 400 draft item, and to recommend to the Board to accept the [latest version of the Series 400 draft](#) encompassing all of the comments.** Motion passed unanimously. [Here is a clean copy for comparison.](#)

#### **New Business:**

- 1. Motion by Sally seconded by Pam to recommend the Board approve the May 2022 Monthly Financial Report.** No discussion followed. The vote was called and the motion was approved unanimously.
- 2. Motion by Sally seconded by Chris to recommend the nomination of Dawn Kell to the Audit + Financial Oversight Committee to the Board.**

Discussion generally suggested that participants had not had the opportunity to have a one and one meeting and would prefer the opportunity to do so before making a recommendation to the Board.

**Motion by Chris seconded by Lauren to TABLE the nomination of Dawn Kell to the Audit + Financial Oversight Committee to the Board.** Motion unanimously approved.

#### **Committee Development:**

- Chris reminded everyone to keep an eye out for possible committee members in future and the intent to recruit more members.
- Chris reminded the group of committee training opportunities.

#### **Next Committee Meetings & Locations:**

- € 4pm on Wednesday, July 20, 2022, hybrid meeting
- € 4pm on Monday, August 22, 2022, hybrid meeting

- € 4pm on Wednesday, September 21, 2022, hybrid meeting
- € 4pm on Monday, October 24, 2022, hybrid meeting
- € 4pm on Monday, November 28, 2022, hybrid meeting
- € No December meeting

**Adjournment:** Sally motioned to adjourn the meeting, seconded by Lauren. Motion was unanimously approved. Meeting adjourned at 5:52pm.