

Cornerstone Classical Academy
June 26, 2025, 2 p.m.
Board of Directors Annual Regular Meeting Agenda
Cornerstone Classical Academy
2360 Johns Bluff Road S., Jacksonville, FL 32246

1. Call to Order at 2:02 p.m. & Roll Call

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mrs. Dawn Kell, Treasurer	X		
Mrs. Sally Lutz	X		

- a. Guests: Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann, Mrs. Kimberly Mashek as the parent liaison

2. Reading the Mission Statement, Director Lutz: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

3. Agenda: Motion to approve by Dir. Kell, seconded by Dir. Wood. Unanimously approved.

4. Public Comments: none

5. Consent Agenda: Motion to by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.

- a. March 28, 2025 Special Board Meeting Minutes
- b. April 17, 2025 Special Board Meeting Minutes

6. Executive Director’s Report: no questions

7. Unfinished Business: none

8. New Business

- a. Accounting Contract: Motion to approve the 2025-2026 SFS contract by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.
- b. Executive Director (ED) Evaluation Approval: Motion to approve the ED evaluation by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
- c. ED Contract: Motion to approve the 2025-2026 contract by Dir. Wood, seconded by Dir. Kell. Unanimously approved.
- d. Student Code of Conduct: Motion to approve the 2025-2026 code by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.
- e. Parent Liaison: Motion to approve Kimberly Mashek as the 2025-2026 parent liaison by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
- f. Comprehensive Evidence Based Reading Plan (CERP): Motion to approve the 2025-2026 CERP by Dir. Kell, seconded by Dir. Wood. Unanimously approved.
- g. Pupil Progression Plan: Motion to opt in to the 2025-2026 DCPS Pupil Progression Plan by Dir. Kell, seconded by Dir. Lutz. Unanimously approved.
- h. Board Member Election: Motion to elect Lindsay Hoyt to the Board by Dir. Kell, seconded by Dir. Wood. Unanimously approved.
- i. Officer Nominations and Appointments: Motion to nominate and appoint Dir. Hoyt as Chair, Dir. Wood as Secretary, Dir. Kell as Treasury by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.

- j. Annual Audit engagement letter: Motion to approve the King & Walker engagement letter for audit services for FY2025 by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
- 9. **Adjourn:** Motion to adjourn by Dir. Wood, seconded by Dir. Lutz. Unanimously approved at 2:26 p.m.

Minutes approved by the Board of Directors on October 2, 2025.

A handwritten signature in black ink, appearing to read "D Wood". The signature is stylized with a large, looping initial "D" and a cursive "Wood".

By: Mr. David Wood, Secretary