



**Cornerstone Classical Academy**  
**September 28, 2023, 12:00pm**  
**Audit and Financial Oversight Committee**  
**Meeting Minutes**  
**Hybrid Meeting held at 2360 St. Johns Bluff Road, Jacksonville, FL 32246**  
**AND**  
**Virtual Location: [Click here to join Microsoft Teams Meeting](#)**  
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**Call to Order and Roll Call:** Meeting called to order at 12:06 p.m.

	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Ms. Sally Lutz, Director	<b>In-Person</b>		
Ms. Dawn Kell, Treasurer and Director	<b>In-Person</b>		
Ms. Lauren Wilder	<b>Virtual</b>		
Ms. Pam Peffer	<b>In-Person</b>		

**Roll Call:** A quorum was established.

**Guests:** Edi Wohlgemuth (Executive Director), Dawn Oehmann (Principal), and Kelly Goddin (Senior Accountant from SFS).

**Introduction of New Treasurer:** Dir. Lutz announced that Dawn Kell was elected to the position of Treasurer on the CCA Board of Directors. Membership and guests congratulated Dir. Kell.

**Reading of Mission Statement, Ms. Peffer:** The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

**Agenda:** Motion to approve agenda by Dir. Lutz, seconded by Ms. Wilder. Unanimously approved.

**Public Comments:** None

**Consent Agenda:** Motion to approve the consent agenda by Dir Lutz, seconded by Ms. Wilder. Unanimously approved.

- A. July 31, 2023, Committee meeting minutes
- B. July, August Financial Reports

**Unfinished Business:**

- A. Amended minutes: Motion to approve the revised prior minutes of the Audit and Financial Oversight Committee by Dir. Lutz, seconded by Ms. Wilder. Approved unanimously.

**New Business:**

- B. Audit Report: Motion by Dir. Lutz to recommend to the Board of Directions that the King & Walker audit report of the CCA annual financial statements be approved. Seconded by Ms. Wilder. Committee unanimously approved.
- C. Management Representation Letter: Letter will be signed by a board member, Ms. Wohlgemuth and Ms. Goddin, the SFS accountant.

**Next Committee Meetings & Locations:**

The next scheduled Finance Committee meeting is on Thursday, November 30 at noon.

**Adjournment:** Motion to adjourn by Dir. Lutz, seconded by Ms. Peffer. Unanimously approved. Meeting adjourned at 12:20 p.m.